

MINUTES OF THE FORESTRY, LAND, & OUTDOOR RECREATION COMMITTEE
MEETING # 14-2006

DATE: August 2, 2006

TIME: 1:00 p.m.

PLACE: Committee Room # 1, 2nd Floor, Court House, Rhinelander, WI

PRESENT: Chair Rudolph; Committee Members Petroskey; Hansen; Baier;
Wickman; Forestry Staff: Bilogan; Fiene; Eckardt;
DNR Acting Liaison Forester Ray Briggs; Other Attendees: Les Felbab;
John Pfeifer; Brian Desmond; Deb Burns; Patti Vendenelson

CALL MEETING TO ORDER—The meeting that had been properly posted in accordance with the procedures set forth by the Wisconsin Open Meeting Law was called to order by Chairman Rudolph at 1:00 p.m.

APPROVE AGENDA OF PRESENT MEETING—The agenda of the present meeting was approved on a motion by Petroskey, seconded by Wickman. Motion carried. (Included in the motion for the chair to move around on agenda at chair's discretion.)

APPROVE MINUTES OF JULY 5, 2006 FORESTRY COMMITTEE MEETING—It was moved by Hansen, seconded by Baier, to approve the minutes of the July 5, 2006 Forestry Committee meeting. Motion carried.

IT IS ANTICIPATED THAT A MOTION WILL BE MADE, SECONDED, AND A ROLL CALL VOTE TAKEN TO ENTER INTO CLOSED SESSION UNDER SEC.19.85(1)(E): DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION. RE: EXCESS COUNTY REAL PROPERTY.—It was moved by Hansen, seconded by Baier, to enter into closed session. Roll call vote: Petroskey aye; Hansen aye; Wickman aye; Baier aye; Rudolph aye. Motion carried.

IT IS ANTICIPATED THAT A ROLL CALL VOTE WILL BE TAKEN TO RETURN TO OPEN SESSION.—It was moved by Baier, seconded by Petroskey, to return to open session. Roll call vote: Petroskey aye; Hansen aye; Wickman aye; Baier aye; Rudolph aye. Motion carried.

REVIEW TAX DELINQUENT LAND PARCELS FOR INCLUSION IN THE 2006 TAX DELINQUENT LAND SALE AND ADJUST THE ASKING PRICE ON PREVIOUSLY OFFERED PARCELS (AS NEEDED).—A list of 2006 Tax Delinquent Parcels for consideration was distributed to the Committee and action taken as follows:

RH 431 (318 Alban Street house)—It was moved by Petroskey, seconded by Wickman, to readvertise and set the minimum bid at \$2,000.00. Motion carried.

MI 2321-10 (Baker Lake Road parcel)—It was moved by Hansen, seconded by Baier, to retain as county property and to not advertise in the future. Motion carried.

NE 120-1 ("The Point" parcel)—It was moved by Wickman to deed the parcel to the Town of Newbold, and note restrictions. No second. Motion failed. It was then moved by Petroskey, seconded by Baier, to advertise the parcel and set the minimum bid at \$35,500.00. Motion carried.

MO 836-7 (Pergande Road parcel)—It was moved by Baier, seconded by Hansen, to advertise the parcel and set the minimum bid at \$8,000.00. Motion carried.

WB 603-1 and WB 603-2 (Manson Beach parcels)—It was moved by Hansen, seconded by Petroskey, to retain WB 603-1 upon Corporation Counsel's opinion in the future upon further investigation. Motion carried. It was moved by Petroskey, seconded by Hansen, to hold WB 603-2 for future bidding, upon further investigation. Motion carried.

WR 252-31 and WR 252-33 (Deer and Fox Park parcels)—It was moved by Wickman, seconded by Petroskey, to offer these parcels to the Town of Woodruff with restriction for the parcels to remain in public ownership. In the event the Town of Woodruff declines the offer of the parcels, then advertise Deer Park parcel and set the minimum bid at \$2,500.00. On the Fox Park parcel, if Corporation Counsel deems appraisal is necessary, advertise the parcel and set minimum bid at \$10,000.00 unless professional appraisal is deemed necessary, then advertise the parcel and set minimum bid at fair market value of \$12,900.00. Motion carried.

RH 1640 (1205 Eagle Street parcel)—It was moved by Hansen, seconded by Rudolph, to advertise parcel and set minimum bid at \$7,500.00. Motion carried.

MO 885 (Monico parcel)—It was moved by Hansen, seconded by Baier, to advertise parcel and set minimum bid at \$550.00. Motion carried. (Included in the motion was to contact adjacent landowners to this parcel.)

Fish Lake Addition Out Lots—it was moved by Petroskey, seconded by Wickman, to direct Corporation Counsel and John Bilogan to meet with Planning & Zoning Department to develop a public friendly solution and to bring back findings and further information for the Forestry Committee to make a decision on the situation in the future. Motion carried.

ADVERTISING & PROMOTION:

a) MONTHLY REPORT BY JOHN PFEIFER OF ADVERTISING AND PROMOTION ACTIVITIES & BUDGET. John Pfeifer presented a report of advertising and promotion activities, showing that web visits were up by 25.48% and referrals were up by 52.04%. It was moved by Petroskey, seconded by Baier, to approve the monthly report. Motion carried.

b) TOURISM BROCHURE—John Pfeifer presented a draft of the tourism brochure. It was suggested that a narrative and listing of forests and recreational opportunities on the forests be listed along with contact information (web site or telephone numbers). County Forester Paul Fiene will obtain this information and route back to John Pfeifer by Friday, August 4, 2006.

c) UPDATE OF AD HOC TOURISM COMMITTEE BY GUY HANSEN, CHAIRMAN. Chairman Guy Hansen reported that the Ad Hoc Tourism Committee had revised the

website and also mentioned that the ad hoc tourism committee came up with the following plans: 1) tourism goals and objectives and 2) marketing plan. The tourism plan will be presented to the Oneida County Board at the August board meeting.

REPORT ON THE OUTDOOR RECREATIONAL LAW ENFORCEMENT PROGRAM BY THE ONEIDA COUNTY SHERIFF'S DEPARTMENT.—Sheriff Hoffman was unable to attend the meeting so no report was available. Sheriff Hoffman indicated that he would be able to make the September 6th Forestry Committee meeting to give a report.

DISCUSS POSSIBILITY OF CARETAKER POSITION AT COUNTY PARK(S).—Various possibilities were explored as a type of caretaker position such as host camper, contract position, and off duty law enforcement officers at county parks, especially Almon Recreation Area. Hansen volunteered to check into further aspects of this issue. The Forestry Committee directed staff to check into estimates on obtaining electricity, water, and a holding tank at Almon.

UPDATE RE: EMERGENCY GOVERNMENT COMMUNICATIONS TOWER IN WILLOW AREA.—Bilogan stated that the Board of Adjustment had met on July 25th and approved the tower variance, with a CUP, and a public hearing would also have to be held. (This issue could possibly be revisited during the winter months, but leave off Forestry Committee agenda until Ken Kortenhoff contacts Forestry Department.)

DISCUSS METHODS TO ENCOURAGE USER GROUPS TO COLLECT TRASH / LITTER ILLEGALLY DUMPED ON COUNTY FOREST LAND.—Bart Sexton had been contacted about this issue, but was unable to attend the meeting. Hansen stated that Bart told him the following fees: \$180 for a 15 yard dumpster or \$40 / ton. It was then moved by Hansen, seconded by Petroskey, to direct Bilogan to work with Bart Sexton to allow single event user group collections on County Forest land. Motion carried.

UPDATE ON THE STATUS OF TRANSFERRING THE ADMINISTRATIVE RESPONSIBILITY FOR CHAPTER 18 OF ONEIDA COUNTY ADMINISTRATIVE CODE (LAND USE & SALES) TO THE LAND INFORMATION OFFICE.—Bilogan stated that he had met with the Land Records Committee and they had approved Bilogan, Romportl, and Corporation Counsel to work on a resolution transferring the administrative responsibility.

TIMBER SALE(S) FOR DISPOSITION.—Contract # 1423 held by Roland Schmidt was closed as satisfactorily completed and to return cash deposit of \$1,801.25 on a motion by Petroskey, seconded by Hansen. Motion carried. County Forester Paul Fiene also stated that stumpage receipts to date totaled \$364,182.56 (compared to same time period of last year with 2005 receipts totaling \$185,446.26).

CONSTRUCTION OF PARKING LOTS ALONG THE ROZELL COUNTY FOREST ROAD, LOCATED IN THE TOWN OF LITTLE RICE, BY THE ONEIDA COUNTY HIGHWAY DEPARTMENT.—Bilogan informed the Forestry Committee of the construction of these parking lots along Rozell Road.

HIGHWAY O SNOWMOBILE BRIDGE RECONSTRUCTION PROJECT:

a) General Progress Report--Bilogan reported on the general progress on the Highway O Snowmobile Bridge Project.

b) Material / Fabrication Draw—Janke General Contractors, Inc. had requested a payment of \$49,585.00 for materials and fabrication costs, which included lien waivers. It was moved by Petroskey, seconded by Baier, to approve the payment request for materials and fabrication. Chair Rudolph conferred with Bilogan and stated that payment approval for the invoice for the \$49,585.00 to Janke General Contractors, Inc. would be covered under agenda item 19. So motion wasn't carried at this time.

c) Completion Date Extension—Janke General Contractors, Inc. asked for a completion date extension of September 15. It was moved by Hansen, seconded by Petroskey, to extend the time to place the Highway O Bridge if all aspects of the project, other than placing the new bridge, are completed, by September 15th. Motion carried.

2007 Staffing Request—Park and Winter Maintenance LTE staffing requests for 2007 were approved by the Forestry Committee, on a motion by Hansen, seconded by Baier. Motion carried. Bilogan also stated that the Forestry Department had received a 100% grant for a 750 hour LTE position that would expire 12/31/2007. This 100% grant funded LTE position was also approved by the Forestry Committee, on a motion by Hansen, seconded by Petroskey. Motion carried.

[Committee Member Baier asked to be excused at 4:25 p.m. to attend another meeting.]

APPROVE BID SPECIFICATIONS FOR THE REHABILITATION CONSTRUCTION OF AN ATV / SNOWMOBILE TRAIL WETLAND CROSSING LOCATED IN THE TOWN OF LITTLE RICE (NESW SEC.23-T37N-R5E).—Bilogan distributed the bid specifications for the 80' x 12' wetland crossing, using a grant in the amount of \$40,000.00. It was moved by Hansen, seconded by Wickman, to approve the bid specifications as distributed. Motion carried.

APPROVE BID SPECIFICATIONS FOR A NEW RIDING LAWN TRACTOR AND ATTACHMENTS.—Bilogan stated that he had checked into the tractor that might have been available at the Oneida County Highway Department, but was told that it was not a commercial grade of lawn tractor and thus, felt that it would not be durable enough to work for the Forestry Department's needs. Bilogan then presented the bid specifications for a new riding lawn tractor and attachments, which were approved on a motion by Wickman, seconded by Petroskey. Motion carried.

VOUCHERS AND BLANKET PURCHASE ORDERS FOR PAYMENT, LINE ITEM TRANSFERS (IF NECESSARY), AND COMPENSATORY TIME REPORTS—The Vouchers and Blanket Purchase Orders were approved for payment on a motion by Hansen, seconded by Wickman, as follows: R. Schmidt \$1801.25; WDNR (severance) \$46,743.54; Pioneer Group \$1104.43; Greg's Small Engine \$27.90; Airgas \$16.20; Menards \$41.18; Moritz Tires \$12.00; DCI \$18.30; J.Bilogan (expense) \$226.95; Eric Rady (expense) \$8.32; Press Express \$61.60; Shoeder's Marine \$80.88; Dept. of Corrections \$416.00; Janke General Contractors, Inc. \$49,585.00; Nicolet Surveyors, Inc. \$3103.25 (ATV campground); Culligan Water Conditioning \$66.50; Wisconsin Public Service \$137.02; Alltel \$39.65; Frontier \$42.00. Motion carried.

No line item transfers necessary.

The compensatory time report was also reviewed and approved on a motion by Petroskey, seconded by Wickman. Motion carried.

AGENDA ITEMS FOR FUTURE FORESTRY COMMITTEE MEETINGS—Report on the Outdoor Recreational Law Enforcement Program by Oneida County Sheriff's Department; County Forest Land Purchase possibilities.

PUBLIC COMMENTS—None.

ADJOURNMENT—With business completed, at 4:52 p.m., it was moved by Petroskey, seconded by Wickman, to adjourn the meeting. Motion carried.

THOMAS RUDOLPH
COMMITTEE CHAIR

CINDY ECKARDT
RECORDING SECRETARY

